

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Monday, December 17, 2018
6:00 p.m. Open Session - School Commons
Closed Session Immediately Following Open Session
APPROVED MINUTES**

OPEN SESSION

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 6:02 p.m. Other Board Members present: Sarah Duggan Goldstein, Bob Wagner, Kevin Krueger, and Kirsten Purinton; Principal/Curriculum Director: Michelle Kanipes; Superintendent of Business Services: Sue Cornell; District Employees: Miranda Dahlke, Michelle Jordan, Jenn Stoller; Community Members: Denise Kellerman, Keith Mann, Martin Andersen, Tyler McGrane, Mike Kickbush, Joel Gunnlaugsson, Krista Gunnlaugsson, Zuzka Krueger, Gary Schultz; Students: Paige Gunnlaugsson and Hayden Lux.

1. **MSP (Krueger/Wagner)** to approve of the the agenda as posted. Approved 5-0.
2. **MSP (Wagner/Krueger)** to approve of the minutes of regular Board of Education Meeting on November 26, 2018 and the special meeting on November 29, 2018, as presented. Approved 5-0.
3. Public comment will be allowed regarding each agenda item as allowed by the BOE.
4. Open Discussion - Keith Mann read a statement addressing his feelings on Christmas in the school district. He gave a packet of information to the school board members, then left the meeting.
5. Communications - none.
6. Student Council Report - Paige Gunnlaugsson and Hayden Lux reported that the Student Council helped with the Senior Breakfast attended by almost 40 community members. The Council hosted a successful new fundraiser, The Polar Express, which had 54 participants, including 36 children. Finally, the Council members attended a Leadership Day which ended with attending a Milwaukee Bucks game.
7. Principal's Report - Principal Michelle Kanipes
 - Thank you to Donna Russell and Donna Briesemeister for a wonderful Holiday Program. Also, thank you to the community members whom purchased pies from the Athletic Department Pie Sale, and thank you to Michael Gillespie for organizing the sale.
 - Ms. Briesemeister and second grader, George Findlay, were featured in the Door County Advocate, Door County Daily News, and Door Radio for his Opus One.
 - Thank you to Keith Mann for donating two beautiful trees to the district, which are decorated and lit for all to enjoy each school day.
 - The Senior Breakfast was well-attended by community members, students, and staff. Thank you for Mrs. Sue Cornell for organizing and baking, Mrs. Jordan, and the Student Council members.
 - The efforts of Mrs. Jordan, the Student Council and their parents were greatly appreciated during the first, very successful Polar Express Night. Thank you to Pastor Rick Smith and Bethel Church for hosting the program.
 - Thank you to Ms. Wagner and Mrs. Jones who organized the well-attended Math Family Fun Night, families will be invited to more events throughout the school year.
 - Thank you to the school officials and community members of Beaver Island for graciously hosting the basketball teams, coaches, parents, and community members an additional two nights due to inclement weather.
 - Thank you to Mrs. Martha Wagner for her guidance and encouragement in the art classes.
 - Congratulations to the staff, paraprofessionals, and students for their work on the 2017-18 Forward, ACT Aspire, and ACT tests. Overall, the district's scores improved and receiving a meets expectations rating.
 - The District received a professional artist's easel from an anonymous donor via Artist's Guild. Thank you.
 - The District is one of five State finalists for the Samsung SOLVE FOR TOMORROW grant. Thank you to Mrs. Dahlke for all of her work on the grant. The District received a Samsung Tablet for being a state finalist. The students will be assessing the research conducted and information gathered by the community committees in an effort to educate the students on the possible

solutions for the wastewater situation. The students will learn real world problem solving, science, and community involvement throughout their study.

- The Department of Workforce Development awarded a Teacher Training and Development grant to the District in the amount of \$41,010 for three staff members after they successfully complete their course work for certification. Thank you to Margaret Foss for contacting the staff members and writing the grant.

8. Items for Discussion - none.

9. Treasurer's Report - Treasurer, Kevin Krueger, went over the monthly financial report with payables in the amount **\$87,517.17**. Of that amount, \$52,293.02 is for work contracted with LaForce, Inc. through the first state security grant and the three security windows for the second state security grant. The state grant monies will cover \$38,800 of these costings. The rest of the \$13,493.02 will be paid by the District out of its building maintenance budget.

9. Board of Education Committee's Reports

- President's Report - President Amy Jorgenson asked if any of the school board members were planning on attending the State WASBO conference in Milwaukee on January 23-25,
- Budget Committee - Tabled, due to the Transportation, Building, and Grounds Committee meeting running long.
- Learning & Technology Committee - The committee listened to one of the professors from UW-Oshkosh two Island study project proposal. Next, Tom Nikolai presented a prioritized list of future technology needs after interpreting the Skyward system study. Margaret Foss has been working on curriculum maps.
- Policy Committee - Tabled.
- Athletic Committee - Tabled.
- Employee Relation and Personnel Committee - The committee discussed employee compensation models with many other districts' models to analysis.
- Transportation / Building & Grounds Committee - The committee discussed the LaForce security work, the disposal of the non-running, old school bus, and opened the bids for the roofing project. The committee opened bids from five contractors for replacing the school building with options for either asphalt shingles, metal roofing, and wrapping the fascia and soffit. The committee ran out of time to fully review all of the bids, approval was postponed until January 3.
- Special Committee - Gym - The committee met last week to discuss how to come up with more realistic costings and specifications for the possible new gym. Tyler McGrane spoke with Keller, Inc. about writing a needs assessment/preliminary design and proposal. Mike Kickbush provided the board members with a Qualifications-Based Selection manual for guidance in selecting a qualified architecture/engineering firm. The Board decided to table the approval of hiring Keller and put out an RFP for bids on a preliminary design and proposal for the new gym.
- Special Committee - STEM - The committee discussed requirements of the Samsung SOLVE FOR TOMORROW Grant, and scheduled a Science Fair on May 15 for 3-12th grade students.

10. Action Items

- A. **MSP (Purinton/Wagner)** to approve the payment of bills in the amount of **\$87,517.17**. Approved 5-0.
- B. **MSP (Duggan Goldstein/Wagner)** to approve the District's participation in the Education of Two Island Program Study. Approved 5-0.
- C. Approval of Budget Items
 1. Approval of the bus driver licensing reimbursement - Tabled.
 2. **MSP (Purinton/Jorgenson)** to approve of reimbursement for online CESA 7 Substitute Teacher training course \$175 after 10 full days of Substitute Teaching after completing the course. Approved 5-0.
 3. Approval of the Roofing Bids - Tabled and meeting scheduled on January 3 at 4:30 p.m. for approval.
- D. **MSP (Purinton/Wagner)** to approve the District Emergency Operations and School Safety Plan that needs to be submitted to the State for the requirements of the State Safety Grant by January 1, 2019. Approved 5-0.

- E. **MSP (Wagner/Krueger)** to approve Gary Schultz as the school district safety liaison. Approved 5-0.
- F. **MSP (Purinton/Jorgenson)** to approve Al and Michelle Kanipes as volunteer middle school basketball coaches. Approved 5-0.
- G. **MSP (Wagner/Duggan Goldstein)** to accept of the donation of \$500 from Exxon Mobil recommended by Condon Oil and the Sister Bay Mobil station to be used toward the SnapShot Science Program. Roll Call Vote: Krueger-aye, Wagner-aye, Duggan Goldstein-aye, Jorgenson-aye, Purinton-aye. Approved 5-0.
- H. **MSP (Krueger/Wagner)** to accept the donation from Keith Mann of two Christmas trees and lights to decorate the school. Roll Call Vote: Krueger-aye, Wagner-aye, Duggan Goldstein-aye, Jorgenson-aye, Purinton-aye. Approved 5-0.
- I. **MSP (Krueger/Jorgenson)** to accept the donation of \$500 from the Washington Island Ferry Line to help cover the travel expenses to Beaver Island. Roll Call Vote: Krueger-aye, Wagner-aye, Duggan Goldstein-aye, Jorgenson-aye. Kirsten Purinton recused herself from voting. Approved 4-0.
- J. Approval of the hiring of Keller, Inc. to create our needs assessment/preliminary designs budgeting proposal from the designated gymnasium fund at a cost of \$1,500. - Tabled.

11. Proposed Future Meetings Dates

Special Board Meeting	Jan 3 at 4:30 p.m.	WISD Commons
Spec. Committee - Gym	TBA	WISD Commons
Employee Relations & Personnel Comm.	TBA	WISD Library
Policy Committee	TBA	WISD Library
Learning & Technology Comm.	TBA	WISD Commons
Transportation Building Grounds Comm.	TBA	WISD Commons
Budget Committee	TBA	WISD Commons
Regular Board of Education	Jan. 28 at 6:00 p.m.	WISD Commons
Referendum Committee	Dec. 19 at 1:30 p.m.	WISD Library

12. Requests for future agenda items - none.

- 13. **MSP (Purinton/Wagner)** to move into Executive Session (Pursuant to Section 19.85 (1)(c)(e) & (f) of the Wisconsin State Statutes) at 8:03 p.m. Approved 5-0.
- The Board and Administration reviewed and discussed Personnel.
- 14. **MSP (Duggan Goldstein/Krueger)** to adjourn the Executive (Closed) Session to reconvene Into Open Session at 8:43 p.m. Approved 5-0.
- 15. **MSP (Wagner/Krueger)** to approve the pro bono Volunteer Contract. Approved 5-0.
- 16. **MSP (Duggan Goldstein/Wagner)** to adjourn the meeting at 8:46 p.m. Approved 5-0.